

## *Position Announcement*

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### **University of Massachusetts Amherst Amherst, MA Executive Director for Wellbeing, Access, and Prevention**

The University of Massachusetts Amherst (UMass) is a public research and land-grant university in Amherst, Massachusetts, and the flagship of the University of Massachusetts system. With 1,300 faculty members and more than 30,000 students, UMass Amherst is the largest public university in New England and is ranked among the top 30 public universities in the nation. The campus, located on nearly 1,450 acres in the scenic Pioneer Valley in Western Massachusetts, 90 miles from Boston and 175 miles from New York City, provides a rich cultural environment in a rural setting close to major urban centers. UMass Amherst is a highly residential campus, with over 13,000 students living in university housing.

Reporting to the Vice Chancellor for Student Affairs and Campus Life (SACL) and serving as a member of SACL's leadership team, the Executive Director for Wellbeing, Access and Prevention, under general direction and informed by priorities supporting student success, leads and provides strategic direction for a cluster of programs and services supporting the psychological and physical wellness of UMass Amherst students. Functional areas of responsibility include administrative oversight of the Center for Counseling and Psychological Health (CCPH), Center for Health Promotion (CHP), Campus Recreation, and Disability Services. Several key focus areas provide an administrative framework for the work performed by this position; including resource alignment, program assessment, data-informed decision-making, and strategic planning. Success in this role will be based in large part on the Executive Director's ability to build excellent, collaborative intra-/inter-departmental teams; establish and sustain positive working relationships with departments across Student Affairs and Campus Life, University Health Services, Human Resources, and other related stakeholder groups; implement programs and services that respond nimbly to identified needs and trends; ensure compliance with applicable laws, policies, guidelines, and related requirements; ensure the implementation and performance of effective administrative and financial management systems; allocate and align resources to their best and most effective use; and, demonstrate the impacts of wellness programs on campus Student Success goals.

The successful candidate must have an earned MBA, MPH, or master's degree in directly related field and a record of ten or more years of progressively responsible management of wellness-related programs or services, including five years at the department head level. An earned doctorate or terminal degree in a related field and experience working and supervising successfully in a unionized environment are preferred. Superior knowledge of contemporary theories and practice related to wellness and well-being of college students and exceptional knowledge and application of contemporary service delivery models and corresponding staffing plans in direct service settings are also essential. In addition, the Executive Director must have excellent planning and project management skills, with emphases on budget development and resource utilization; exceptional ability to relate to and communicate clearly and effectively with broadly diverse constituencies utilizing multiple spoken, written and electronic media and modalities; and, experience leading and implementing strategic planning initiatives, including advancing the training and development of staff at all levels. Strong knowledge of contemporary assessment practices/techniques and the use of data in decision-making action will also be important considerations in the selection of the Executive Director.

Review of applications will begin November 20, 2018 and continue until the position is filled. A resume with an accompanying cover letter may be submitted via the Spelman Johnson website at

[www.spelmanjohnson.com/open-positions](http://www.spelmanjohnson.com/open-positions). Nominations for this position may be emailed to Heather J. Larabee at [hjl@spelmanjohnson.com](mailto:hjl@spelmanjohnson.com). Applicants needing reasonable accommodation to participate in the application process should contact Spelman Johnson at 413-529-2895.

**Visit the UMass Amherst website at [umass.edu](http://umass.edu)**

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