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**Psychology Administrator Job Description**

Woodward Resource Center, a State of Iowa Health & Human Services (HHS) facility, is seeking a Psychology Administrator to join our team. This position works remotely with occasional overnight travel.

**About Woodward Resource Center (WRC):**

At WRC, our mission is to prepare and support individuals to live in the community of their choice. We’re committed to providing quality care and support tailored to each individual's needs and aspirations.

**What You'll Do:**

This position will work to improve transition outcomes, enhance services provided in the community to individuals living with intellectual disability, expand comprehensive statewide access to support services, adapt approaches to health risk management and excellence in community, and increase awareness about, public confidence in, and use of coordinated care for individuals with intellectual disability. The Psychology Administrator will promote improved community service outcomes, including reducing risk for individuals with an intellectual disability, by helping to guide community providers in identifying barriers to healthy living through testing and evaluation for behavioral functioning, behavioral management and modification within the scope of practice, supervision and guidance of lower level psychology/clinical staff, adherence with local, state, and federal law, and compliance with WRC policies, procedures, protocols, and training provided. Your responsibilities will include:

**Support community providers who have accepted Glenwood Resource Center (GRC) Transitions during closure.**

Through WRC's Center of Excellence, HHS will continue to support the individuals who have transitioned to the community and the community providers who have accepted them by:

-Providing personalized, formalized, and comprehensive support for individuals through a full 365-day plan of transition monitoring outlined at the time of transition from GRC and included in the DOJ/HHS /GRC Consent Decree.

-Ensuring access to quality clinical oversight to validate and train sound risk management and after care follow up to maintain living in a less restrictive setting.

-Improving transition outcomes through development of policy, procedure, and protocols to ensure continued quality improvement at the resource center and through transition monitoring.

**Reduce the need for long term ICF/IID services.**

Through WRC's Center of Excellence, HHS will provide enhanced resources and improve service delivery by:

-Planning, directing, and administering a wide variety of diagnostic, evaluative, assessment, therapeutic, and behavior modification/management services to persons with intellectual, developmental, psychiatric, and/or medical disorders including use of Behavioral Support Plans (BSPs).

-Reviewing BSP implementation and data validity, making recommendations, and re-training staff as necessary to meet individual functionality and need.

-Planning and facilitating individual and group interventions for service and therapeutic optimization.

-Streamlining and leveraging current practices and programming and promoting a shared framework to guide the best possible outcomes for individuals living in Iowa with intellectual disabilities.

-Generating and using evidence-informed best practices.

-Expanding comprehensive statewide access to psychological support services, adapting approaches to health risk management and excellence in community.

-Providing professional staff as needed to the various units or treatment teams, as well as personal

consultative services in dealing with unusually difficult cases or problems.

-Increasing awareness about, public confidence in, and use of coordinated care for individuals with intellectual disabilities.

**Provide support to Community Providers through the following:**

-Develop and provide generalized training to community provider, as needed, including training to be made virtually.

-Provide knowledge and recommendations on testing and evaluation, behavioral modification and management, and service intake.

-Consult with community providers, direct care staff, and other members of the interdisciplinary team to assess issues, function limitations, and behavioral interventions, participate in meetings and providing input for ongoing coordination and planning regarding psychological issues and behavior intervention while participating in consultations and reviews as necessary.

-Direct, design, and provide in-service training to professional and direct care staff on topics that may include but are not limited to: psychological and behavioral theory and practice, behavior management of complex medical and mental health conditions, and crisis management and de-escalation.

- Provide training in-person/virtually, when requested, to community provider staff ensuring a competency-based approach with return demonstration/practice when possible, and if not appropriate to the subject/task, then a written test of competency.

-Ensure quality training is provided to community provider staff through improved step by step task list trainings and written testing of understanding and competency-based training through return demonstration of skills prior to transition of individuals to the community provider's home.

-Provide quality training with train the trainer approach for supervisory staff or clinical staff from the community.

-Complete all training with signed training sheets including appropriate supplemental documentation attached.

Must be a Licensed Psychologist in the State of Iowa, in good standing. Preferred Doctor Level Board Certified Behavioral Analyst. Must possess and maintain a valid Driver License and able to drive a state vehicle.

**Benefits of Joining WRC:**

Working for the State of Iowa comes with its perks. In addition to a competitive salary, you'll enjoy a comprehensive benefits package designed to support your well-being and professional growth:

* **Health, Dental, and Vision Coverage:** Health and dental insurance packages to keep you and your family healthy at a low cost with outstanding coverage!
* **Paid Time Off:** Take time to recharge with paid time off, including vacation (96 hours/year to begin, increasing with years of service), sick leave (144 hours/year), and paid holidays (9 days/year).
* **Retirement Plans:** Participate in retirement plans such as IPERS (employees contribute 6.29% and the State of Iowa contributes 9.44%) as well as our Retirement Investors Club (RIC), Employer Sponsored Retirement Plan (the State of Iowa matches dollar for dollar up to $75/month).
* **Flexible Spending Accounts:** Take advantage of flexible spending accounts for medical and dependent care expenses.
* **Insurance Coverage:** Benefit from life insurance and free long-term disability insurance for added peace of mind.
* **Employee Assistance Program:** Access resources and support through our Employee Assistance Program for personal and professional challenges.
* **Employee Discount Programs:** Enjoy discounts on a variety of goods and services through our employee discount programs.

For additional information on benefits [click here](https://das.iowa.gov/media/3766/download?inline=).

[Click here](https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fdas.iowa.gov%2Fstate-employees%2Fhuman-resources%2Femployee-benefits-programs%2Femployee-benefits-overview&data=05%7C02%7Ccgaynor%40dhs.state.ia.us%7C18ca209c10974515356a08dc1b6b753b%7C8d2c7b4d085a4617853638a76d19b0da%7C1%7C0%7C638415395536334239%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=eRRRdlopoYqpDmQGvd0Y4oXGj%2Fx17pxcazYPS94MafQ%3D&reserved=0) to see how we compare with other employers or offers by using our Total Compensation Calculator.

Join us at WRC and be part of a team where your work truly matters. Apply now to start your journey towards a rewarding career with purpose!

**New to the area or looking to relocate to Iowa?**Visit [**This is Iowa**](https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.thisisiowa.com%2F&data=05%7C01%7Camonagh%40dhs.state.ia.us%7C5bebe0e6d9324c592b9d08db15df7edf%7C8d2c7b4d085a4617853638a76d19b0da%7C1%7C0%7C638127821862421399%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=xe9%2BR5AH1Q8NIm6EMm4TW7XM0VSI4EWioQqXD1Y1odo%3D&reserved=0) to see how Iowa offers something for everyone- competitively low cost of living, bustling cities and neighborhoods, access to [entertainment](https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.traveliowa.com%2Fgetinspireddetails%2F9-super-cool-music-venues%2F12%2F&data=05%7C01%7Camonagh%40dhs.state.ia.us%7C5bebe0e6d9324c592b9d08db15df7edf%7C8d2c7b4d085a4617853638a76d19b0da%7C1%7C0%7C638127821862421399%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=QanKTble9dBzZnJN9bA1LF%2B%2FQp%2FRF4cK4QMlPLGyT48%3D&reserved=0), opportunities for career growth and unrivaled access to [outdoor adventures](https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.traveliowa.com%2Fgetinspired%2Fthe-great-outdoors%2F13%2F&data=05%7C01%7Camonagh%40dhs.state.ia.us%7C5bebe0e6d9324c592b9d08db15df7edf%7C8d2c7b4d085a4617853638a76d19b0da%7C1%7C0%7C638127821862421399%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=dJ2MEPsuLDhymp%2FyxdMy8K30CWwatxBvi%2BLfvNecFuQ%3D&reserved=0).

**The State of Iowa is an EEO/AA Employer**

HHS values those with “lived experience” and encourages adults who were fostered as youth, foster parents, and/or parents who were in the DHS system to apply. Minorities, women, persons with disabilities, and veterans are encouraged to apply (Hearing and Speech Impaired – Relay Iowa 1-800-735-2942 TDD).

Our agency uses E-Verify to confirm the employment eligibility of all newly hired employees. To learn more about E-Verify, including your rights and responsibilities, please visit [www.dhs.gov/E-Verify](http://www.dhs.gov/E-Verify).

SALARY $78,04160 - $120,036.80 Annually

CLOSING DATE 7/10/2024 11:59 PM Central

JOB NUMBER 24-04075

POINT OF CONTACT Marsha Edgington, [medging@dhs.state.ia.us](mailto:medging@dhs.state.ia.us)

TO APPLY: https://www.governmentjobs.com/careers/iowa/jobs/4526771/psychology-administrator?keywords=psycholog&pagetype=jobOpportunitiesJobs